



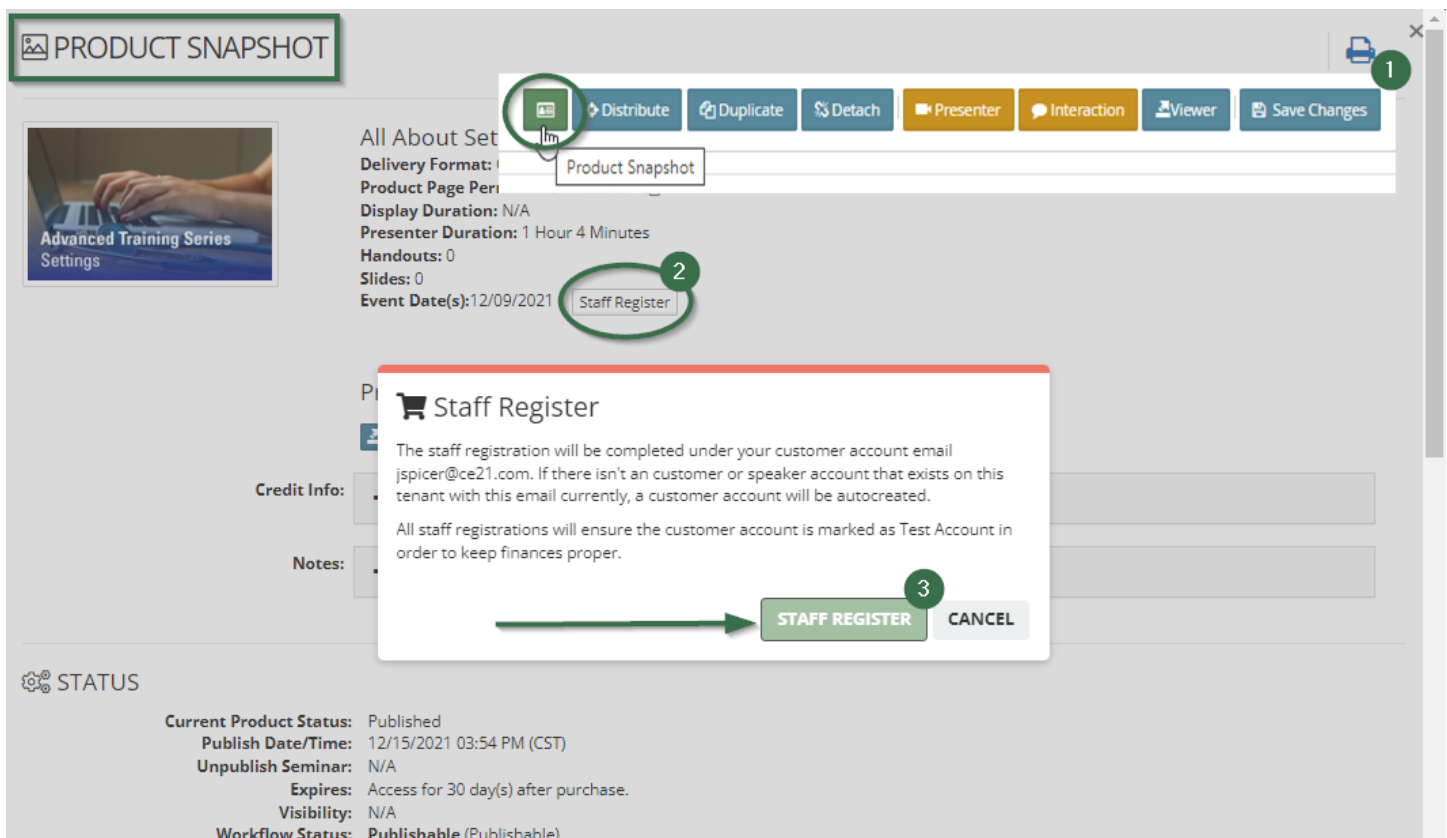
# Release Notes & Updates

June 6, 2022

Please review page 3 for a list of ALL of our new features and updates. Here are a couple of updates that we want to highlight. :-)

## Register yourself for any course in three easy steps!

1. Just click the Product Snapshot button on the menu bar of any product.
2. Once the window pops up, click Staff Register.
3. A popup will appear explaining what it does and to be sure you want to move forward and then click Staff Register and voila, you're now registered for the course!



**PRODUCT SNAPSHOT**

Advanced Training Series Settings

All About Set  
Delivery Format: **Product Snapshot**  
Product Page Per  
Display Duration: N/A  
Presenter Duration: 1 Hour 4 Minutes  
Handouts: 0  
Slides: 0  
Event Date(s): 12/09/2021 **Staff Register**

**Staff Register**

The staff registration will be completed under your customer account email jspicer@ce21.com. If there isn't an customer or speaker account that exists on this tenant with this email currently, a customer account will be autocreated.

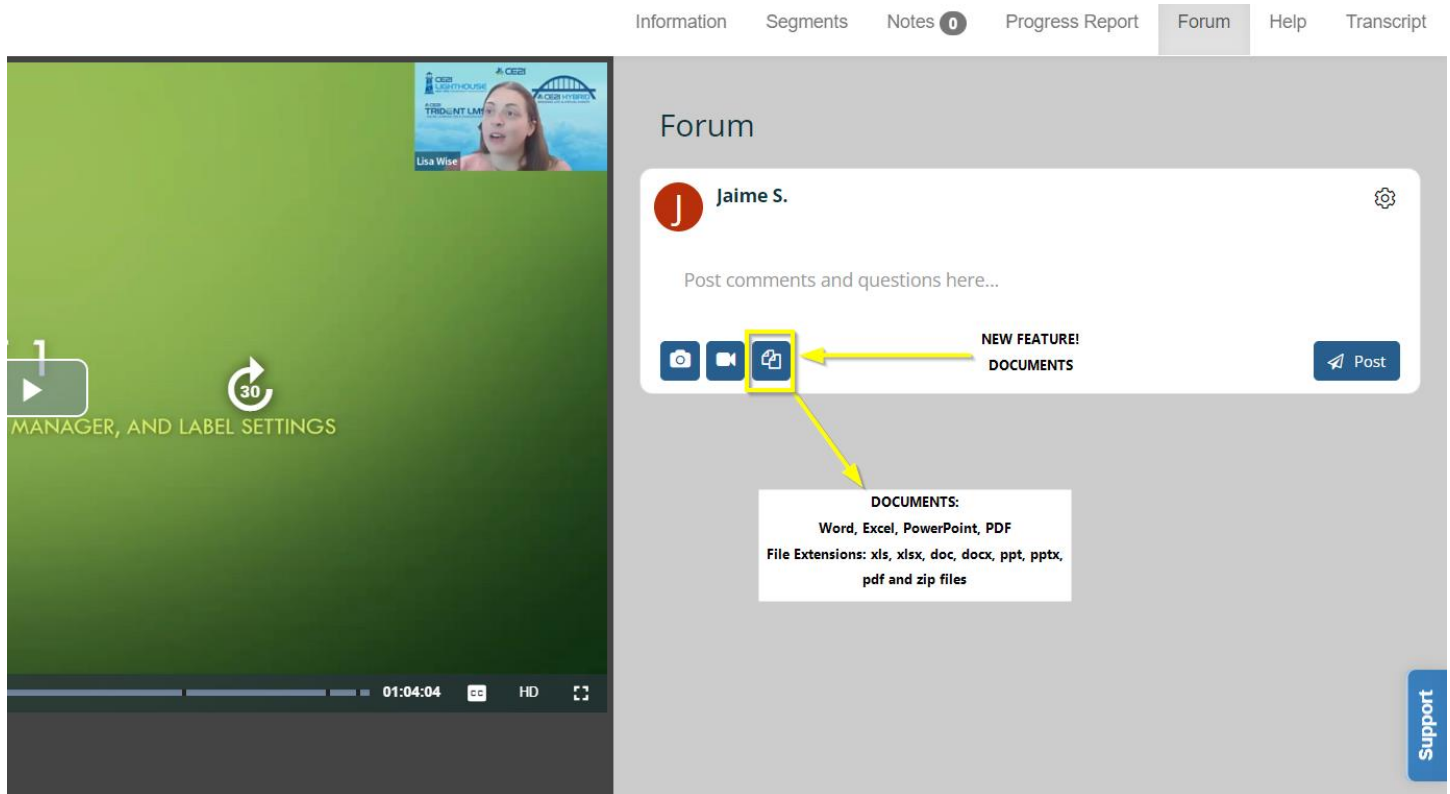
All staff registrations will ensure the customer account is marked as Test Account in order to keep finances proper.

**STAFF REGISTER** CANCEL

**STATUS**

Current Product Status: Published  
Publish Date/Time: 12/15/2021 03:54 PM (CST)  
Unpublish Seminar: N/A  
Expires: Access for 30 day(s) after purchase.  
Visibility: N/A  
Workflow Status: Publishable (Publishable)

👉 In the past, forums were limited to either video or image uploads. But now, speakers and moderators and even users can now upload PDFs, PowerPoints, Word and Excel documents through the CE21 forum. This is a new way for your users to engage with one another.



## New Features and Updates for the (22.11) Release

If you have any questions about the items listed in this release, please visit [The Exchange](#) and leave a comment.

### Full System

#### MANAGER

- All column choosers in manager will now come with a select all option.

#### ACCOUNTS

- Uploading speaker images now has error handling.

#### PRODUCTS

- You can now register staff with the click of a button using the Staff Register button found on the course preview page.

### LMS (Trident)

#### CATALOG APPEARANCE

- Added the number of times a program has been rated next to the star rating.

## FORUMS

- Before, forums were limited to either video or image uploads. Speakers/moderators are now able to provide PDFs, PPT, Word Docs, etc. through the CE21 forum.

## PRODUCTS

- We now have a new Certificate Requirement called Document available on all product types. This will allow you to create a document your users can get access to before they finish all steps of the certification process. Some use these to grant non-credit attendance certificates before the user completes all other steps necessary to gain credit. You can set these up in the List > Cert Requirements area.

## EMAIL TEMPLATES

- You now have a new email template that can be used to send out a reminder to users who have not completed the certification before the credit expires.

## SETTINGS

- The ability to add drag and drop and field descriptions to order attributes.

## AMS (Lighthouse)

## PAYMENT PLANS

- Ability to mark a failed payment as paid offline if you need to take those payments on a different system.