



Release Notes & Updates



New Features and Updates for the (22.24) Release

Please check page 3 for a list of ALL our new features and updates.
Here are a few updates that we want to highlight. :-)

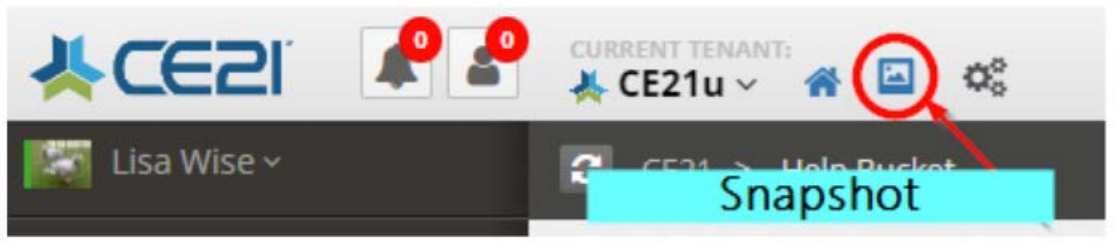
Tenant Snapshot

In this code push, we expanded a feature within our Tenant Snapshot, and we think this is probably a great time to remind you or fill you in about this pretty cool support tool we've got. After all, it's all about YOU!

CE21's support team tries to keep up with your particular credit rules, refund rules, and the like, so that we can limit the need to escalate to you and your team for every little thing. How do they stay on top of it all, you ask? You may not have spotted it yet, but we have built a "wiki" feature in the last couple of years right there in the Manager. We call it our Tenant Snapshot.

Please review the information that you have in your snapshot, so that we can ensure we're up to date with your best practices. Below is a quick image showing you how to get to the snapshot, and below that you can find a handy FAQ article all about how you can edit what shows there.

To get to the Tenant Snapshot, go to the icon just to the left of your "Catalog Home" icon.



Within that, you will find all of your contact info, ecommerce details, details on how your users log in or report credit, and more!

TENANT SUPPORT SNAPSHOT

+ Add New Tag



CE21u

Short Name: ce21u
Tenant Group: N/A
Parent Tenant: N/A
Industry: Legal

Tenant Time Zone: Central Standard Time
Tenant Location: Texas, Austin
Ce21 Launch Date: 11/29/2014 Edit

To learn more about how you can edit what is contained within your snapshot, check out [this detailed FAQ](#).

So it would be awesome if you would check what we've got for you currently, and then also be sure to update that snapshot anytime you've got a staff change or major business update. We want to ensure that our support team continues to give your users the most up-to-date support that we can!

More Company Administrators, Please!

We are happy to announce that we have released functionality for additional company administrators so they can pay their company's membership invoices. Before this update, only the owner of the company's membership could pay the dues. Additional administrators were only able to view the invoices to see if they had been paid or not. Now, if the company based membership owner is not the person who handles the finances for the company, they can choose another person to be marked as an Admin. Admins have access to the Company Portal and will now be able to take care of any open invoices for the members within that company based membership.

Global Search on Seminars, Faculty

Kevin's Account 0 Cart 0 Compare 0

My Account Company Portal

Get the CE21 Mobile™ App

CE21 - Main HQ (11 Active Employees)

Manage Employees

- Employee List
- Employee Orders
- Pending Company Purchases
- Reports

Company Management

- Company Groups/Membership
- Company Info
- Company Settings

Company Based Groups

Company based groups allow you to control, pay for and manage group memberships for your employees. Choose a group from the list below to see the employees that have added to that group.

Membership Information

Start Date: Nov 21, 2022

Status: Active

Annual Dues: \$1,200.00

Invoices & Payments

+ Renewal History Question Set

Company Based Membership Information

Company Based Membership Name: New CBM **Annual Dues:** \$1,200.00

Company Based Membership Status: Active **Active Employees:** 4

Billing Cycle: Quarterly

Current Start Date: Nov 21, 2022

Current End Date: Nov 20, 2023

Next Renewal Due: Nov 21, 2023

Renewal History

Start Date	End Date	Status
11/21/2022	11/20/2023	Active

Pending Payments

Click the "Pay Now" button to pay individual invoices or select multiple invoices (using the checkboxes) and click the "Pay Multiple Invoices" to pay more than one at the same time.

... And take care of any open invoices,

Pay Multiple

<input type="checkbox"/>	Scheduled Date	Amount	Invoice #	Tools
<input type="checkbox"/>	Feb 21, 2023	\$300.00	415-10110	Pay Now
<input type="checkbox"/>	May 21, 2023	\$300.00	415-10111	
<input type="checkbox"/>	Aug 21, 2023	\$300.00	415-10112	



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If you have any questions about the items listed in this release, please visit [The Exchange](#) and leave a comment.

FULL SYSTEM

OTHER

- Fixed issue with the Copy Link button on the Global Media tool.

REPORTS

- Fixed discrepancy between the Discount Usage Report and the Discount Summary Report.

SALES

- When you take an order on the backend and adjust a price, the discount note you enter there will be logged as the price adjustment within the “edit order page” on manager.

SUPPORT

- Updated the Tenant Snapshot to pull in more of your Contact Information. Don't forget to check out your tenant snapshot from time to time to make sure we have the best information available for your business rules for our support staff when answering your users.

LMS (Trident)

SALES

- Bundles: To make it easier when adding products, there is now a date filter, and we include the date on the products that are returned so you can grab the date that's right for this bundle.

CATALOG APPEARANCE

- Added a “Grouping” feature for the Single Column Upcoming Live Programs widget which can group products within a product family. This will result in a simpler/more streamlined view of the widget.

SUPPORT

- Fixed issue with comments in help bucket double posting.

PRODUCTS

- Fixed linking issue in forums.
- Live Event: We have added the venue name to the map search tool that user's get when they click on the location of a Live Event.

VIEWER

- FViewer Appearance: Updated the global and individual Viewer Appearance tab to be easier to see which colors and font settings drive those elements on the viewer..

AMS (Lighthouse)

SMART LISTS

- Added a new parameter: Customer Account Created Date

ACCOUNTS

- Added the ability to import company tags into company records.
- Added the ability for company admins to pay company based membership invoices so that the membership owner does not have to be the only one to pay.